



ESL Instructor
The Literacy Group Waterloo Region
Contract Position

The Literacy Group of Waterloo Region (TLG) is a non-for profit adult education centre that supports adults with the lowest levels of literacy by improving their literacy, numeracy, workplace, digital and communication skills.

TLG is looking for an experienced ESL Instructor to support a workplace related language-training program, which will be delivered on site at a local employer for their employees. The position is a contract position and involves:

- 5 hours training per week
- Paid planning time
- 2 evening classes per week

Responsibilities

- Deliver a learner-centred curriculum to a group of students with various CLB levels
- Work within a team involving a local employer and community service provider
- Conduct dynamic, engaging and empowering lessons.
- Conduct continual assessment using both work and Canadian day-to-day authentic documents
- Maintain a classroom environment using the principles adult learning while directing classroom group dynamics
- Use and encourage the digital learning for blended learning
- Encourage good employability skills
- Complete bi-weekly reports based on student attendance, progress and challenges.

Requirements

- 5+ years ESL Teaching experience working with adults
- Completion of Bachelor's education
- TESL/ TEFL qualifications

Competencies

- Excellent written and verbal English
- Strong coordination, planning and time management skills with the ability to work well independently and within a team
- Strong interpersonal skills

If interested in the position please apply with your resume and cover letter to Administrative Assistant Joyce Baker via email at joyce@theliteracygroup.com.

This position is a task-based contract. Any contractual agreement will be determined after applicant and employer have negotiated suitable yet competitive compensation.

Position start: Immediate

Posting closes: **All application must be in by 5:00pm. October 18th, 2018**

We thank all applicants, however only those being considered for an interview will be contacted.

The Literacy Group Waterloo Region is an equal opportunity employer and we value the importance of diversity in the workplace. We are committed to an inclusive, barrier-free recruitment and selection processes and work environment. If you are contacted by The Literacy Group regarding a job opportunity, please advise us prior to the interview if you require accommodation and we will work with you to make appropriate arrangements.